

**THE MADURA COLLEGE (AUTONOMOUS), MADURAI – 625 011**  
**[Re-accredited (3<sup>rd</sup> cycle) with 'A' grade by NAAC]**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Minutes of meeting of IQAC**

**Date: 24-08-2020**

**Time: 11:00 am**

**Venue: Online**

**AGENDA:**

1. Finalization of Action Plan 2020-21.
2. Any other matter

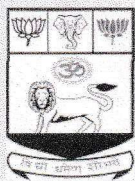
**MEMBERS PRESENT**

1. Dr. J. Suresh
2. Dr. I. Sahul Hamid
3. Prof. S. Sivaramakrishnan
4. Dr. S. Dhanasamy
5. Dr. R. Eswaran
6. Dr. S. Karthikeyan
7. Dr. V. Ananthaswamy
8. Prof. V. Meenakshisundaram
9. Dr. K. Hemamalini
10. Dr. R. Vishnu Priya
11. Dr. M. Hasmath Farzana
12. Dr. T. Sreeramkumar

- As discussed in the previous IQAC meeting held on 17-08-2020, the members submitted their suggestions / recommendations for the Action Plan 2020-21.
- After thorough discussion, the action plan for the AY 2020-21 was finalized (enclosed as Annexure A).
- It is decided to forward the action plan to the Principal for necessary action.

**Signature of  
IQAC Co-ordinator**

**Signature of  
IQAC Chairman**



## THE MADURA COLLEGE

An Autonomous Institution affiliated to Madurai Kamaraj University  
Re-Accredited (3<sup>rd</sup> cycle) with 'A' grade by NAAC  
Vidya Nagar, T.P.K Road, Madurai - 625 011

### Internal Quality Assurance Cell (IQAC)

#### ACTION PLAN 2020-21

##### ACADEMIC ASPECTS:


- To extend OBE for PG programmes from the AY 2021-22.
- To extend credit transfer from SWAYAM / NPTEL against all Elective Courses.
- To introduce a course on life skills (Jeevan Kaushal) to all final year students under the aegis of UGC quality mandate.
- To introduce ADD-ON courses, Self-Learning courses and many more value added courses.
- To encourage departments to offer at least one inter-disciplinary course and one multi-disciplinary course.
- To promote internship training programmes for students. In this connection, the departments shall consider collaboration with industry.
- To prepare manual of attainment for calculating course / programme outcomes under OBE.

##### ADMISSION PROCESS:

- The admission process for UG & PG programmes shall be fully automated.
- To extend single window counselling process for admission to PG programmes as well.

##### EXAMINATION REFORMS:

- To have a common examination pattern for all PG programmes.
- To introduce more student centric components in CIA for testing the outcome of students in PG programmes.
- To introduce cloud based mark entry system for OBE pattern.

  
IQAC COORDINATOR  
THE MADURA COLLEGE (AUTONOMOUS)

### **STUDENT SUPPORT:**

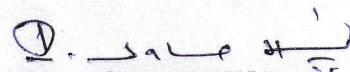
- To develop student portal in the college website enabling the students to interact with the mentors / college administration, submit feedback and register grievances.
- To conduct Student Induction Programme (SIP) through online mode.
- To conduct capacity building and skill enhancement programmes for students.
- To offer guidance / coaching for competitive exams and career counselling.
- To conduct campus placement drives.
- To subscribe to NDLI club towards promotion of Digital Library access to students.
- To setup a co-operative store to be run by students.
- To constitute a Divyangjan Welfare Committee and also to conduct special programmes for the benefit of Divyanjan students.

### **PROMOTION OF RESEARCH:**

- To review research policy and suggest amendments.
- To create research ID's for all the faculty members of the College in recognized platforms like Google Scholar, Vidwan, Web of Science, Scopus and ORCID.
- To create awareness among the faculty members in tapping funds (Research Projects) from various funding agencies.
- To introduce the following schemes for teachers towards promotion of research.
  - i. Seed Money Scheme (SMS) for teachers.
  - ii. Institutional Research fee concession for teachers who pursue Ph.D.
  - iii. Reimbursement of registration fee for teachers who present research articles in National / International Conferences.
  - iv. Incentive for teachers towards research publications in UGC- CARE listed journals.
- To bring out our college Research Journal SALSEARCH with ISSN number.
- To organize webinars on research methodology for teachers / research scholars.

### **E-GOVERNANCE:**

- To extend ERP to activities like
  - i. Admission
  - ii. OBE attainment calculation
  - iii. Student feedback collection and analysis
  - iv. Student grievance

  
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**AUDITS:**

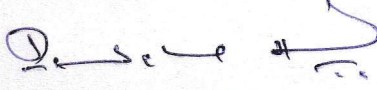
- External Academic & Administrative Audit which was planned to be held in the month of March 2020, postponed due to COVID pandemic, shall be conducted.
- External Peer Team Review for the AY 2019-20 shall be conducted.
- To conduct Annual Internal Review for the AY 2020-21.
- To conduct energy audit, environment audit and green audit for the AY 2020-21.

**GREEN CAMPUS INITIATIVES:**

- To take efforts to reduce the carbon footprint of the institution.
  - i. Solar panel installation may be considered.
  - ii. Enhancing greenery in the campus.
  - iii. No Vehicle Day may be observed.
- To take efforts to manage solid waste produced in the campus.
- To take efforts for installing a sewage treatment plant in the campus for recycling water.
- Replacement of lighting and electrical equipment shall be done only with energy saving options (5 star rated / LEDs).

**CURRICULAR FEEDBACK AND STUDENT SATISFACTION SURVEY:**

- Feedback on curriculum / Student Satisfaction Survey (SSS) for the AY 2020-21 shall be collected and analyzed through online portal.

  
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TPK ROAD MADURAI-625 011